

User has to write <https://tdponline.dopt.gov.in> in browser then image -1 below will appear on the screen.

User Have to Click the TFA for ALL link on Menu bar on the top of the page as mention in Image 1.

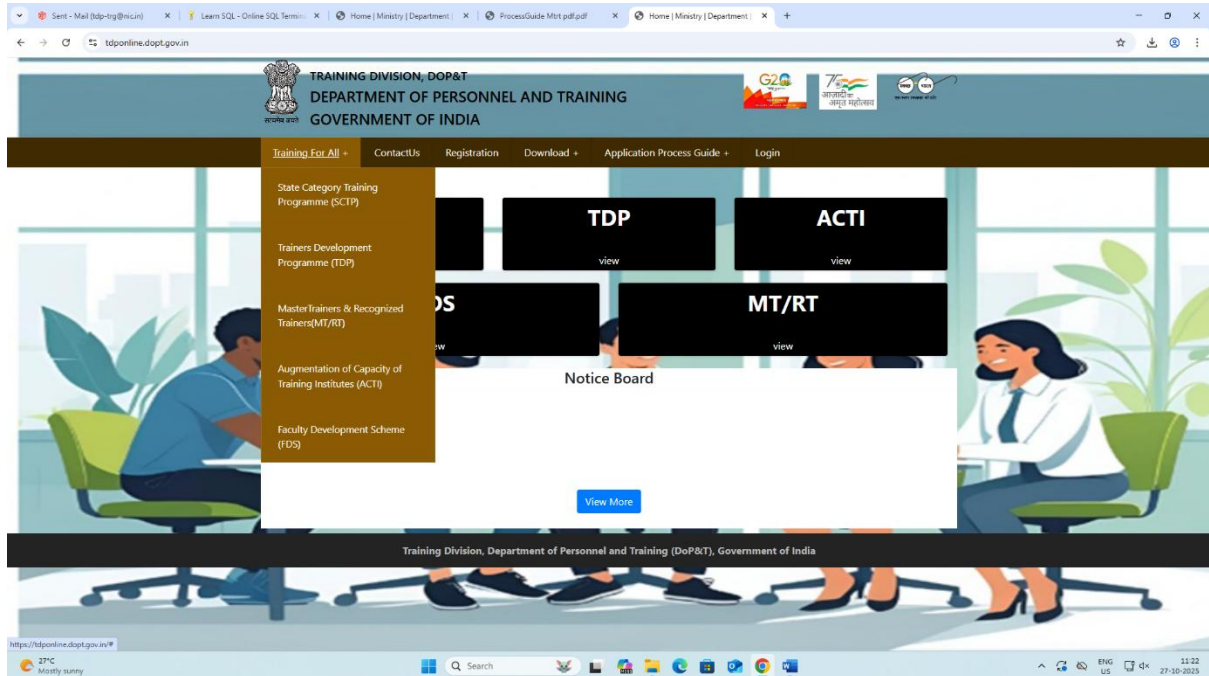
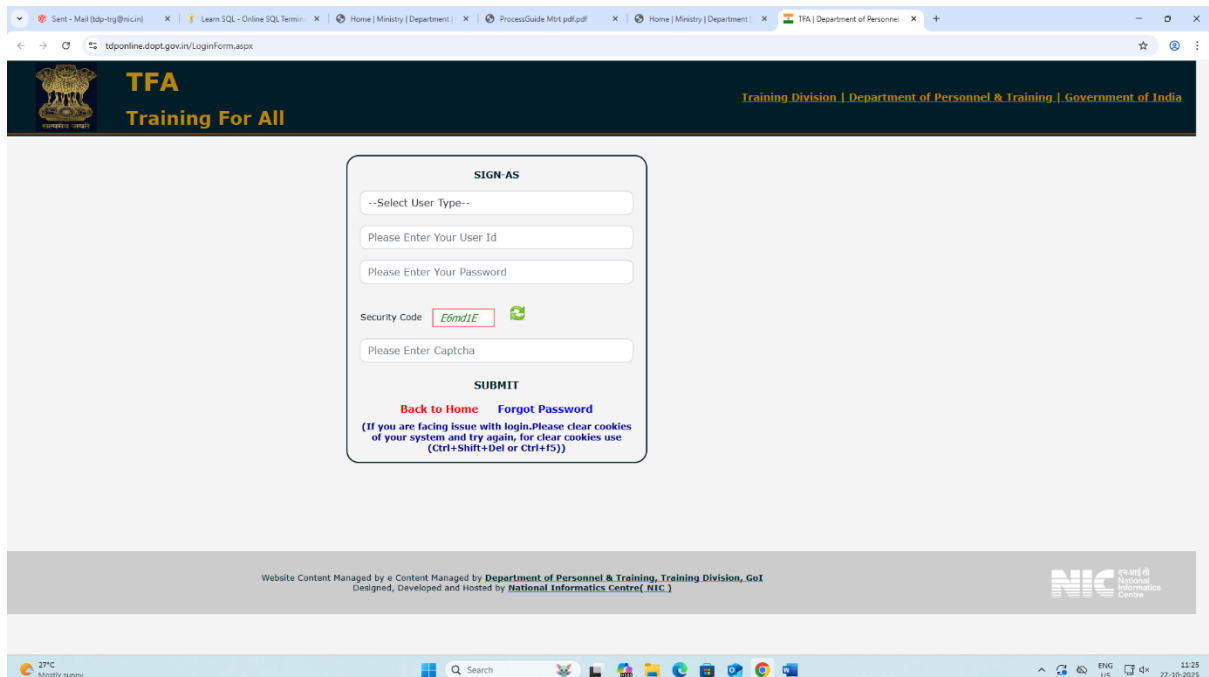


Image-1

Then user have to click on Master Trainer & Recognized Trainer (MT/RT) link then login page will appear on the screen as mention below



User have to select his/her user type whether user is MT/RT. Now User have to fill the credential (User id & Password) and respected year for which user have to submitted his preference and see the whole course that should be conducted in that financial year and click on the Submit Button as mention in the respected image-2.

The screenshot shows a web browser window with the URL `tdponline.dopt.gov.in/TDP/MT/RT_UpdateInfo.aspx?PageId=`. The form contains the following fields and values:

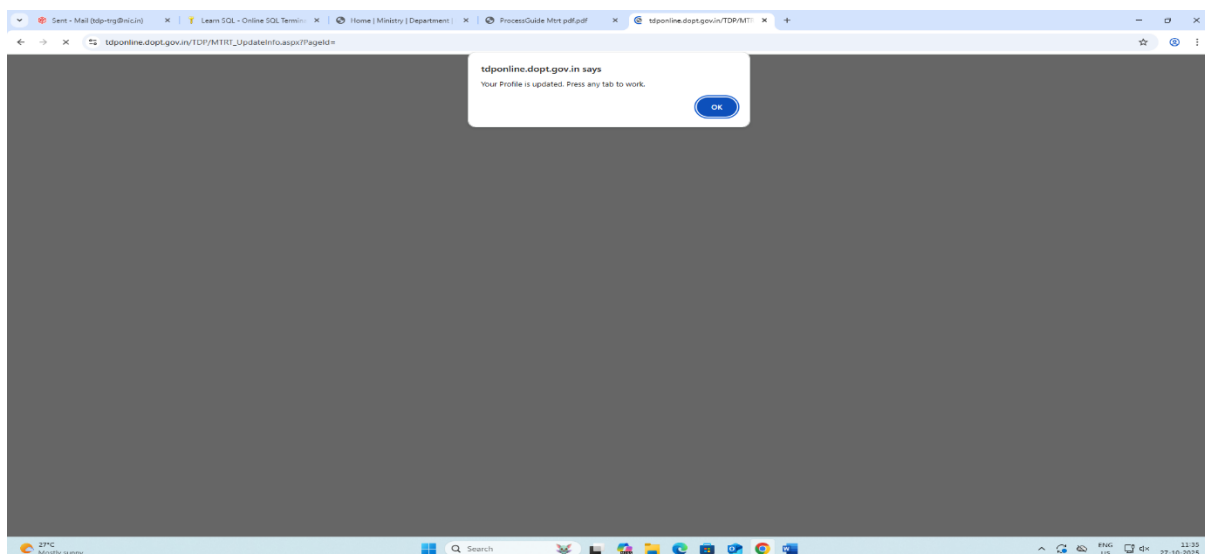
- Designation:** Regional PF Commissioner (Retired)
- Organisation:** Employees Provident Fund Organisation, N/Labour, New
- Address:** NIC Training Division, DOPT, Old JNU Campus, South Delhi
- City:** New Delhi
- State:** Delhi
- Pincode:** 110075
- Phone-Office:** 011-45089199
- Gov t mail:**
- Mobile:** 09310044931
- Email:** sharadsingh1960@gmail.com
- Phone-Residence:** 011-45089199
- Date of Birth* (mm/dd/yyyy):** 11-22-1967
- Service Status*:** ☒ Retired, ☐ Service
- Remarks:** Retired voluntarily from July 2011

At the bottom of the form, there are two buttons: **Update** and **Cancel**. The **Update** button is highlighted in yellow.

Image-2

After login image-2 will appear on the screen for updating the contact details of the MT/RT. User has to fill all details with as date of birth, service status etc. After filling all the details user have to click the update button then a pop-up window will appear showing that “your profile has been updated please click any tab” as show in image-3. Please Click the ok button.

User have to clicked the update button also when all the details is already filled correctly.



After clicking the ok button image -3 will appear on the screen.

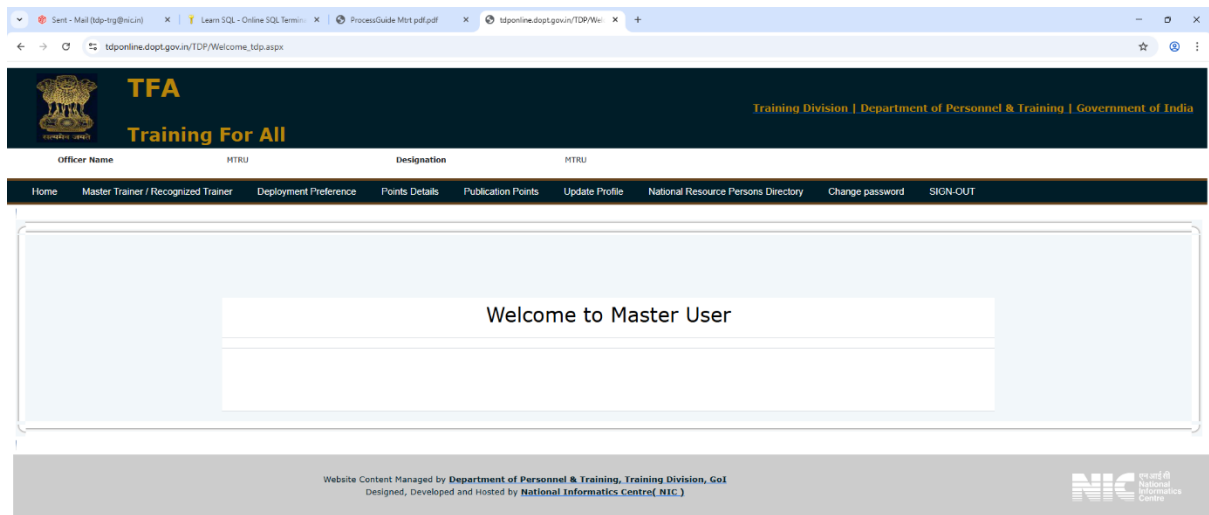


Image-3

User can go to Master Trainer/Recognized Trainer link of menu bar will show view message, post message and calendar link shown in image-4.

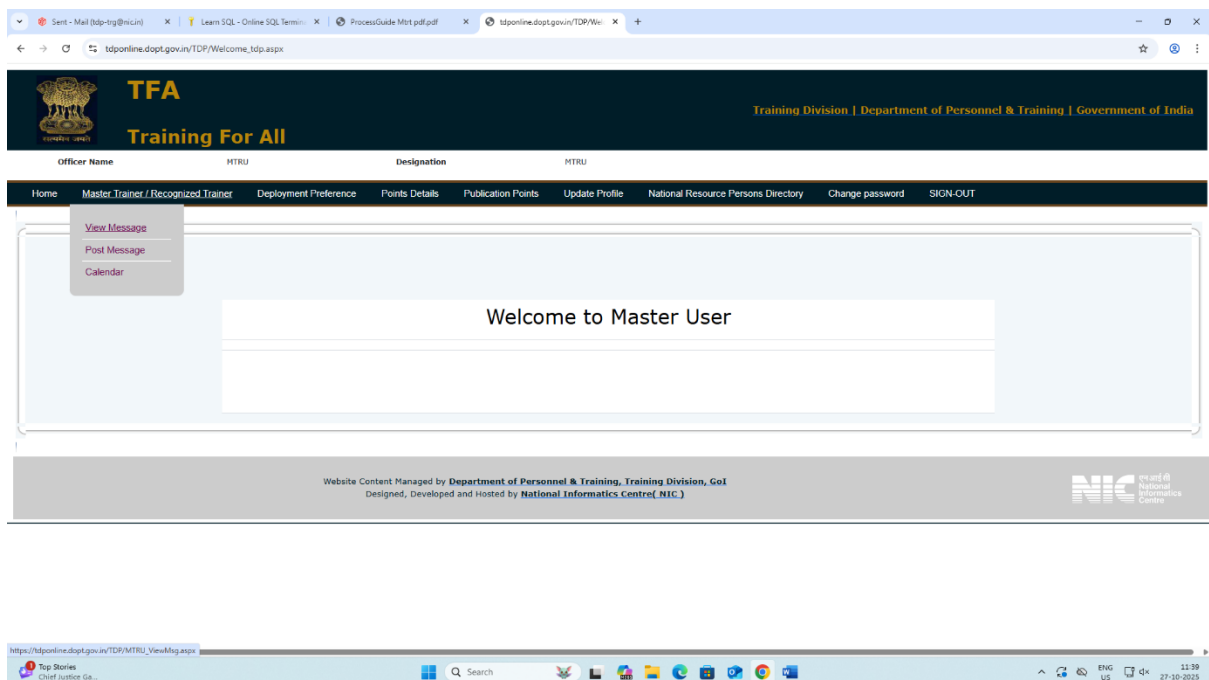


Image-4

In calendar user can see the all-national level and state level programme will be conducted in the respected year and also the programme that has already been conducted as shown in image-5.

| Sr.No. | Title | Level | Duration | From Date | To Date | Institute | City | Status | Alt From Date | Alt To Date |
|--------|-----------------------------|----------------|----------|------------|------------|-----------|--------------------|-----------|---------------|-------------|
| 1 | DTS | National Level | 1-Week | 06/02/2025 | 06/06/2025 | CBIA | Ghaziabad | Conducted | | |
| 2 | TNA | National Level | 6-Days | 17/03/2025 | 22/03/2025 | SIPARD | West Tripura | Conducted | | |
| 3 | TNA | State Level | 6-Days | 21/04/2025 | 26/04/2025 | RCVPNAA | Bhopal | Conducted | | |
| 4 | Introduction to SAT Courses | National Level | 3-Days | 28/04/2025 | 30/04/2025 | SIPARD | West Tripura | Conducted | | |
| 5 | DTS | State Level | 1-Week | 05/05/2025 | 09/05/2025 | UAA | Nainital | Conducted | | |
| 6 | MOT | State Level | 1-Week | 05/05/2025 | 09/05/2025 | RCVPNAA | Bhopal | Conducted | | |
| 7 | TNA | National Level | 6-Days | 12/05/2025 | 17/05/2025 | IMG | Thiruvananthapuram | Conducted | | |
| 8 | TNA | National Level | 6-Days | 12/05/2025 | 17/05/2025 | UAA | Nainital | Conducted | | |
| 9 | Mentoring | State Level | 3-Days | 14/05/2025 | 16/05/2025 | RCVPNAA | Bhopal | Conducted | | |
| 10 | Introduction to SAT Courses | National Level | 3-Days | 14/05/2025 | 16/05/2025 | HPA | Gurgaon | Conducted | | |
| 11 | Facilitation | State Level | 3-Days | 19/05/2025 | 21/05/2025 | RCVPNAA | Bhopal | Conducted | | |
| 12 | DTS | National Level | 1-Week | 19/05/2025 | 23/05/2025 | ISTH | New Delhi | Pending | | |
| 13 | TNA | National Level | 6-Days | 19/05/2025 | 24/05/2025 | UAA | Nainital | Conducted | | |
| 14 | DOT | State Level | 1-Week | 19/05/2025 | 23/05/2025 | UAA | Nainital | Conducted | | |

Image-5

For deployment preference user has to click on the deployment preference link in the menu bar. After clicking the link, the image-6 will appear on the screen.

Deployment Preference

[View Deployment Details](#)
[Submit Deployment Preference](#)
[View Saved Preference](#)

Website Content Managed by Department of Personnel & Training, Training Division, GoI
Designed, Developed and hosted by National Informatics Centre (NIC)

Image-6

On clicking the view deployment details button image-7 will appear on the screen by which user can see all his/her previous deployment details with status whether the programme has been conducted or not.

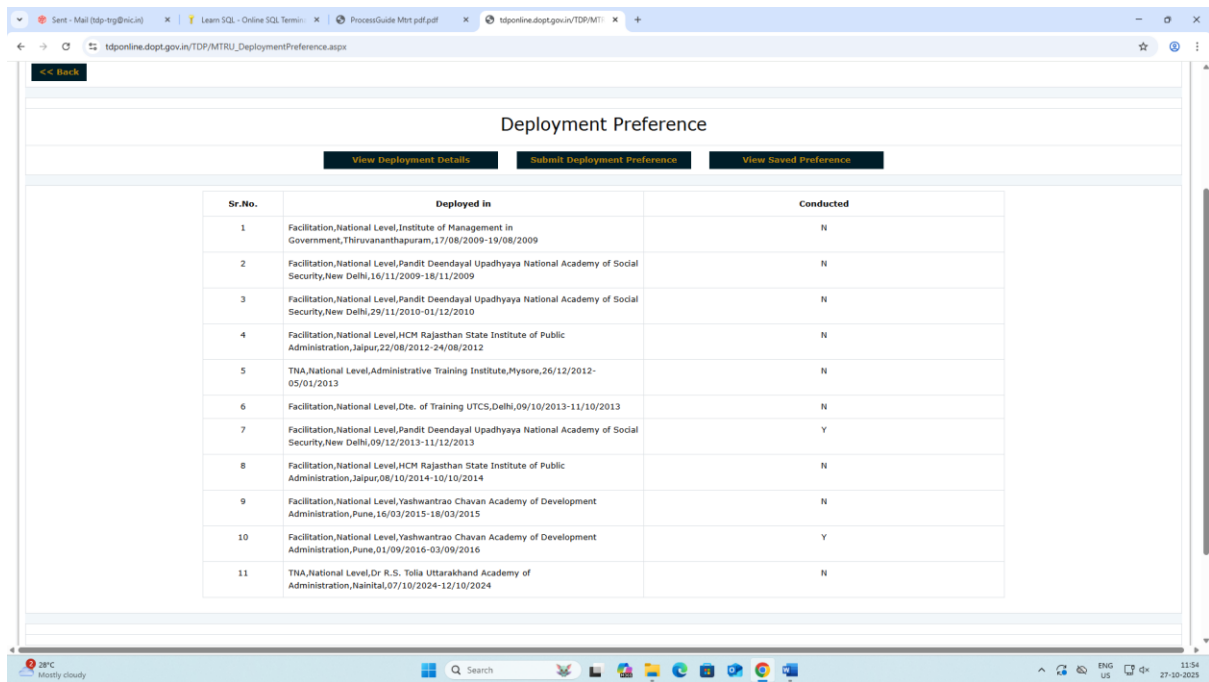


Image-7

On clicking Submitted Deployment preference image-8 will appear on screen have two buttons “all course to List button” and “Upcoming course list”.

In all the course list user can see all conducted and pending programme in all the five option.

But in Upcoming course to list button user can see all the upcoming course from the present date.

User can give his or her five-deployment preference by five options in one calendar year either by clicking the “all Course to list” or “upcoming course to list” drag button and then save the preference.

The basic difference between the two option is that in “all Course to list “button user can see all the previous and upcoming course in the financial year from the present date.

But in “Upcoming Course to list” user can only see the upcoming course from the present date.

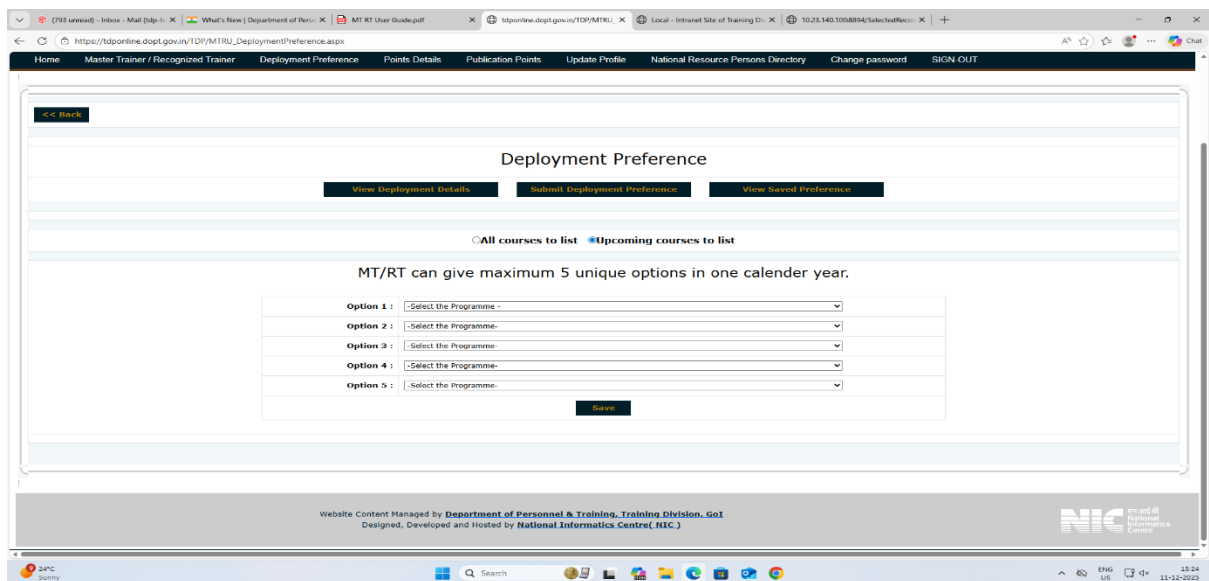


Image-8

On clicking “view your saved preference” button user can see his saved preference. (As shown in image-9)

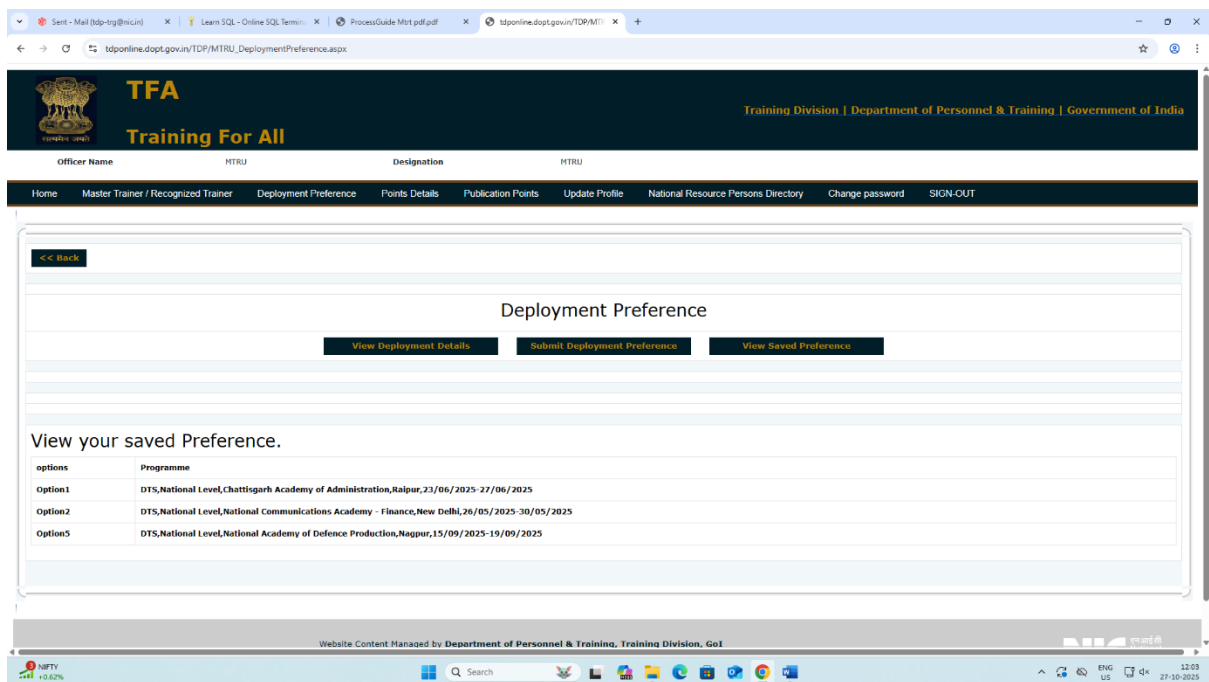


Image-9

User can update his/her profile details and also can change his/her password on the respected link in the menu bar.